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## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Joint Burial Board Committee held at the Guildhall on Tuesday 27th February 2024 at 6.00 pm

**PRESENT:** Councillors: R Bickford (Deputy Chairman), R Bullock, J Dent, L Maddock and B Jones.

**ALSO PRESENT:** R Lumley (Assistant Town Clerk) and M Thomas (Senior Policy and Data Compliance Officer)

**APOLOGIES:** J Peggs

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#### **32/23/24 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Deputy Chairman informed those present of the actions required in the event of a fire or emergency.

#### **33/23/24 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

#### **34/23/24 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE JOINT BURIAL BOARD COMMITTEE.**

None received.

**35/23/24 TO RECEIVE AND APPROVE THE MINUTES FROM THE JOINT BURIAL BOARD MEETING HELD ON 24TH OCTOBER 2023 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED** that the minutes of the Joint Burial Board Committee held on 24<sup>th</sup> October 2023 were confirmed as a true and correct record.

**36/23/24 TO RECEIVE THE JOINT BURIAL BOARD BUDGET STATEMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

**37/23/24 TO CONSIDER HEALTH & SAFETY REPORTS AS MAY BE RECEIVED.**

Nothing to report.

**38/23/24 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

**39/23/24 TO RECEIVE AN UPDATE ON THE WILDFLOWER AREAS AT ST STEPHENS CHURCHYARD AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Churchwarden B Jones provided a verbal update confirming at a recent PCC meeting it was approved for the wildflower planting project to continue for a further two years working in partnership with Saltash Environmental Action. With the minutes from the PCC meeting to be shared with the Town Council.

PCC Members asked for the Service Delivery Manager to consider these areas in any mowing of the Churchyard.

It was **RESOLVED** to note.

**40/23/24 TO RECEIVE A REPORT FROM THE SERVICE DELIVERY DEPARTMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

**41/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).

**42/23/24 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**43/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**44/23/24 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.**

None.

**45/23/24 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

None.

**DATE OF NEXT MEETING**

Tuesday 25 June 2024 at 6.00 pm

Rising at: 6.15 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_